

LLI Council Minutes 17 January 2017

Preliminary Discussion: The weather forecast had threatened icy roads; clarification was requested about our action if the Red Hook Schools have a two-hour delay. The sense of the Council was that a two-hour delay would mean that our Council meeting would be rescheduled for another day.

Council Members Present: Al Becker, Eugene Burns, Tom Esposito, Carol Goss, Susan Hirsch, Oliver Johnson, Jill Lundquist, Amy Messing, Martha Nickels, Cathy Reinis Anne Sunners, Donna Warner

Council Members Absent: Chuck Mishaan, Dan Peterson, , Linda Stanley, William Tuel, Jan Wallen

Also Present: Johanna Bard, Robert English, Deborah Lanser, Mary McClellan

Call to Order: The regularly scheduled meeting was called to order by President Tom Esposito at 9:33 AM in room 214 of the Bertelsmann Campus Center.

Minutes: The minutes of the December 19, 2016 meeting were approved.

President's Report: Tom Esposito reported that the composition of the cross committee teams and multi-committee teams continues to evolve. Some evolving points include:

- An emphasis on member-operated rather than “all volunteer” – organization and improved matching of new members to skills needed;
- Planning for a short summer session and one or more Saturday classes in the fall;
- Publishing a yearly calendar with Council, Curriculum, semester dates (approximate), luncheons, Intersession, events like Senior to Senior, etc.

Tom also noted that we have been asked for volunteers for Dr. Hutchin's study. We published this in the newsletter and will send a follow-up.

1st Vice Presidents' Report: Donna Warner reported that the Planning and Evaluation committee is meeting monthly. In January, they reviewed the actions coming from the meeting with Jonathan Becker and also reviewed the cross-committee teams. The Cross-Committee team chart is still being updated.

2nd Vice President's Report: Jill Lundquist reported that the Bylaws review committee has also jointed the joint meeting with Planning and Evaluation and the Executive Committee.

Correspondence: Cathy Reinis reported that inquiries from members and others continue to come to our e-mail box.

Treasurer's Report: Susan Hirsch reported we continue to be in sound financial ship and that money for the Senior-to-Senior scholarship is being used earlier this fiscal year.

Standing and Ad Hoc Committee Reports

Standing Committees

Catalogue: Bill Tuel reported by e-mail that the Spring 2017 catalog has been mailed and posted on the Bard website. The provisional deadline for entries in the Fall 2017 Catalog is March 31.

Class Support: Carol Goss reported that a recruitment of class managers is nearly complete; those who have responded have been placed. Recruitment continues. It was clarified that results should be provided to Registration as they become available to aid data entry. On the subject of the wine reception, there are two concerns: someone to take responsibility for it and the cost. After discussion, the sense of the meeting was to retain the reception for this spring in its present format. A volunteer(s) will be sought to help with the planning.

Communications: Amy S. Messing reported that she and Cathy Reinis met with the Long Range Planning committee to discuss how to expand the communications program. The committee hopes for additional members with the necessary skills and expertise. The January newsletter was published with a link to online registration; weekly reminders have been sent for Intersession, and the website has been kept up to date with new materials.

Curriculum: Anne Sunners reported that the reaction to the online catalog and registration seems to be positive from those who have tried it. Curriculum is participating in the cross-committee team to consider how to expand our availability. It was noted that we still need to be able to receive and process snail-mail registration.

Hospitality: Martha Nickels - no report

Member Services: Barbara Post reported for Linda Stanley that they are currently interviewing new 2016 members. They have spoken with seven and found that five have volunteered in some capacity.

Registration Committee: Mary McClellan reported for Dan Peterson that they worked with Bard to select room assignments for Spring and that the results were disappointing. Rooms we usually are able to use are unavailable. Dan is exploring other options, like the conference spaces in RKC.

Special Events: Gene Burns reported that we had a very good turnout for the first program on January 4th, with 63 in the AM and 71 in the PM, but more disappointing results on the 11th: 30 in the morning – for a presentation by Bard faculty – and 32 in the afternoon. The Spring Luncheon speaker is Pamela Hull, who was suggested by Dean Stuart Levine. Discussion: can the luncheon be opened up to the public and publicized in the community? We can seat 130 and we usually get about 70. The sense of the meeting was to publicize the event with flyers and postings and to charge both members and non-members \$20.

Ad Hoc Committees

Planning and Evaluation: Donna said she had no additions to her earlier report.

Archives: Johanna Bard reported that she should be finished archiving by Friday and that she will meet with Chuck Mishaan to resolve issues about placing the archived information in Box.com and on defining access to the materials.

AV-Tech: Chuck Mishaan reported that AV has been in contact with Intersession presenters. There have been 94 spring registrations to date, and there were complimentary e-mails. Electronic proposal and presenter information forms have been established. For curriculum, presenter and proposal forms have been designed. In February, the committee plans to present options for a more complete online registration process to the Council. Tech is looking for members who could add to their capabilities and exploring options for the website.

Old Business

Tom Esposito reported that the meeting with Jonathan Becker had gone very well. He is very supportive of LLI and wants our dates, so that he can help us evaluate the possibilities of Saturday/summer classes and assure that we don't conflict with other groups at Bard. Possible immediate areas of concern/opportunities:

New Business

Open Meeting

Clarification was requested on whether food /coffee can be consumed in classrooms. Bard's policy appears to be inconsistent. We will ask for clarification.

Note: the January and February Council meetings will be on the third Tuesday because of Martin Luther King Day and Presidents' Day.

Motion by Cathy Reinis to adjourn the meeting. Passed unanimously.

The meeting was adjourned at 11:15 AM.

Respectfully submitted,
Cathy Reinis, Secretary

Next Meeting: Tuesday, February 21., 2017, 9:30, Campus Center Room 214