



**Minutes of the LLI Council Meeting  
August 16, 2021  
Video Conference 9:30 - 11:02 a.m.**

**Council Members Present:** Robert Beaury, Tom Esposito (ex officio), Felice Gelman, Carmela Gersbeck, Carol Goss, Robert Inglish, Deborah Lanser, Linda LeGendre, Jill Lundquist, John Mathews, Chuck Mishaan, Marge Moran, Deborah Schwartz, Linda Stanley

**Council Member Absent:** Nanci Kryzak

**Call to Order**

In the absence of President Nanci Kryzak, First Vice President Linda Stanley acted as chair and called the meeting to order at 9:31 a.m.

**Approval of Minutes**

Upon a motion by Marge and seconded by Jill, the minutes of July 19, 2021 were unanimously approved.

**Executive Committee Reports**

**President's Report: Nanci Kryzak (in absentia)**

In her written report, Nanci reviewed the possible changes to our plans that may be necessitated by the increased risk posed by the COVID-19 Delta variant. Nanci and Jill have been monitoring Bard's recommendations from the COVID Response Team. The main change is that Bard describes itself as a mask-friendly but fully vaccinated campus. Those who have been vaccinated are not required to wear masks. They will continue to monitor the local number of infections and CDC guidance. Council agreed to follow Bard's policy but if that changes, hold a special meeting to discuss our plans. Some presenters have said they will not teach if they have to wear a mask.

**First Vice President's Report: Linda Stanley**

No members will be invited to Council meetings until October. She is continuing to work on workflow.

**Second Vice President's Report: Felice Gelman**

At the first meeting, the Bylaws Committee established a work calendar. The goal is to provide P&E with a first draft in November. Some suggested revisions include having the DEI language included in the mission statement and finding a place for Social Programs other than Curriculum.

Felice asked Council members to review the bylaws and let her know of any other thoughts they have. She will also check with Nanci to see what is on her mind.

**Secretary's Report: Deborah Lanser**

Deborah reported that we have not received any correspondence since the last meeting.

**Treasurer's Report: Robert Beaury**

Robert noted that the membership fees of \$61,250 have been shifted from the fund balance. So far, there has been only one expense, \$110.26 for supplies. The invoices for the lanyards were paid quickly. He recommended that we ask him to have Bard pay any expenses rather than pay them ourselves and request reimbursement. Bard will not reimburse sales tax.

**Motion** A motion by Deborah L to accept the treasurer's report and seconded by Marge was approved unanimously.

**Standing Committee Reports**

**Admin/Infrastructure: Deborah Schwartz**

The Catalog Team has worked hard to keep up with the changing course schedule. Catalog will be released on August 26th. A preliminary version of the cover letter is out for editing, and it will include the idea that the campus is mask friendly. We won't finalize the letter until we hear from Bard.

The open rate for the July newsletter was 60% The printing of the name tags went smoothly. Nanci and Jill have reviewed the stickers for the name badges. Communications 60% open rate, name tags printing went smoothly.

**Curricular and Special Programs: Linda LeGendre**

The gardening class is gone from the fall schedule and the acting class will now be held on Zoom. Chuck will have a hybrid class, as planned. Because the first class of the semester was scheduled for Yom Kippur, presenters were given the option of starting one week later and extending their class by a week. The WinterFest schedule is almost complete.

**Governance: Nanci Kryzak**

Once the pandemic situation becomes stable, the LLI archives will be moved to Stevenson library for storage and digitization.

Nanci and Jill have received an invitation from Bonnie Goad, Associate Director of Bard's CCE, to attend CCE's 10th anniversary celebration, and Nanci will accept an award at the event honoring LLI for our 20-year commitment to learning across the ages at Bard.

**Membership Development: Robert English**

Maddy has contacted all mentors with the names of their mentees. She will follow up to confirm that all mentees have been contacted. The lanyards, name badges, and COVID stickers are ready.

Campus tours have been arranged for August 18 and 25, as well as September 8 after orientation. The orientation at Weiss will start at 9 a.m. with a hospitality table, folder distribution, and covid vaccine verification. Parking hang tags will be distributed. Bard is processing new ID cards. The program will start at 10, with presentations by Robert I, Nanci, Kim Sears, Barbara

Burns, Linda LeGendre, Deborah Schwartz, and Susan Christoffersen. So far, only a few people have signed up for these events.

**Action point:** Deborah S will send out a reminder to register for these events.

Kim has been working on recruiting LLI members for game night, but no one has signed up for it.

**Action point:** Since the event is scheduled to take place in three days, Council decided to cancel it.

The Hessel art tour on October 13 will consist of curated tours for small groups, without a reception. A MailChimp invitation will be sent out.

### **Program Support: Carmela Gersbeck**

Carmela was delighted to report that we will have 17 class managers, 4 new session managers for a total of 20, and 2 class support managers. They will be trained in using ProClass to take attendance and send emails.

The Hybrid team has decided to use only Bard's A/V equipment to keep it simple. A trial run of Chuck's class is scheduled for the week of August 16.

Once we are back on campus, we will need to find someone to set up the hospitality room. Let Carmela know if you have any suggestions for someone to do it.

### **Planning and Evaluation: Jill Lundquist**

Jill is waiting to hear from Bonnie Goad about setting up the LLI banner. We need a graphic designer who can modify the proposed design.

**Action point:** Carol Goss will check with a friend who may be able to help. Linda S and Jill will identify a printer and find out what information the printer needs.

For the first two Fridays of classes, Council members will sit at tables in the Rotunda at Olin to verify people's vaccination status. The tables should be set up at least an hour before classes start. Signs will be placed at the side doors.

**Action point:** Jill will create a table showing who will be at the tables before each period.

**Action point:** Tom will confirm that we can use the Rotunda and access tables and chairs.

## **Old Business**

There was no old business.

## **New Business**

Deborah L read the following established policy:

FIN 04/21. LLI Council establishes need-based scholarships to LLI members for partial or full coverage of annual membership fees. The amount of said scholarships shall not exceed the cost of registration fees per individual, and the cumulative amount given shall not exceed \$2000 per year. New and renewing members who wish to apply for said scholarships shall petition the Council President, in writing. The President shall be authorized and empowered to award such scholarships, at his or her discretion, and the payment of such scholarship shall be made directly to LLI on behalf of the member(s).

Council members asked Robert B to check that the language reflects what really happens. The policy will be reviewed again at the September 20 meeting.

Deborah L then read the following established policy:

FIN 11/13. There shall be no cash reserve requirement for LLI accounts.

Council members asked that Robert review the language about cash reserves for accuracy. The policy will be reviewed again at the September 20 meeting.

Deborah then read a proposed new policy:

LLI holds classes on dates when Bard College is in session. If Bard classes are not held in observance of a national holiday, then LLI will also not hold classes.

Council members were concerned that the policy did not mention religious holidays or reflect our WinterFest schedule;

**Action point:** Felice offered to draft a new version for approval at the September meeting.

### **Adjournment**

**Motion:** Upon a motion by Jill and seconded by Carmela, Council unanimously voted to adjourn at 11:02 a.m

Respectfully submitted,  
Deborah Lanser  
Secretary