



**Minutes of the LLI Council Meeting
December 20, 2021
Video Conference 9:30 - 11:09 a.m.**

Council Members Present: Robert Beaurty, Tom Esposito (ex officio), Felice Gelman, Carmela Gersbeck, Carol Goss, Nanci Kryzak, Deborah Lanser, Linda LeGendre, Jill Lundquist, John Mathews, Chuck Mishaan, Marge Moran, Deborah Schwartz, Linda Stanley

Council Member Absent: Robert English

Guests: Joan Berland, Catherine Faith, Joanne Goodman

Call to Order

President Nanci Kryzak called the meeting to order at 9:30 a.m. and welcomed the three visitors.

Approval of Minutes

Upon a motion by Linda Stanley and seconded by Carol, the minutes of the Council meeting of November 15, 2021 were unanimously approved.

Executive Committee Reports

President's Report: Nanci Kryzak

Nanci announced that with great regret, she has accepted the resignation of Deborah Schwartz, effective at the end of June 2022.

Nanci, Robert Beaurty, and Jill Lindquist met with the team from the George Mason University Law clinic to discuss their recommendations with regard to having a policy about recording our classes. Nanci will send their report to Council members for discussion at P&E next month.

Nanci encouraged Council members to read the DIVERSITY@Bard newsletter, in which Dr. Kahon Sablo recognized for LLLI's donation to the Dean's Discretionary Fund.

Nanci announced that she will not stand for re-election in 2022. She thanked Council for the contribution to the Maritime Museum in memory of her husband, Jack.

Marge has contacted Tamara Stafford, International Student and Scholar Advisor, about setting up a meet-and-greet between LLI members and the Afghan students who are being brought to Bard. The event may be held in January, at a date to be determined. Bard will handle registration, location, refreshments, and providing copy for the invitation. Marge will work out possible dates, preferably a weekend at the end of January.

- Put this event on the website.
- Invitations will be sent via MailChimp. This would include a link to the Covid protocols.
- If the date is confirmed soon, Felice can include a brief mention of it in an article she is writing for the newsletter.

First Vice President's Report: Linda Stanley

Linda S said the Nominating Committee has candidates for most of the offices, except first vice president. She asked Council members to contact her if we have anyone to suggest.

Second Vice President's Report: Felice Gelman

Felice highlighted the changes to the bylaws recommended at the last P&E meeting. Some Council members requested more time to review the document, and Felice promised to send it out again. Council members can discuss it in January. Jill suggested that a copy of the revised bylaws, as approved by Council, be sent out as a pdf in March along with the ballot.

- **Question:** How do we tally the results of the member votes on the bylaws?
 - **Action point:** Chuck offered to check how this was handled in the past.
- **Question:** Who should present the revised bylaws to the membership at the annual meeting?
- **Goal:** To obtain Council approval on the revised bylaws in January.

Secretary: Correspondence: Deborah Lanser

Deborah reported that we received a flier from the Dutchess County Office of the Aging and an acknowledgement from the Maritime Museum for our donation in memory of Jack Kryzak.

Treasurer's Report: Robert Beaury

Robert reported that we received only one bill last month, for \$1,599. There was no additional income.

Motion: Upon a motion by Robert, and seconded by Felice, Council members agreed to post the monthly budget on the website.

Standing Committee Reports

Admin/Infrastructure: Deborah Schwartz

The WinterFest catalog is out, and reminders about the program will be sent in January. Links to the presentations will be put on the website.

The last newsletter went out to 679 recipients and had an open rate of 66%.

We are implementing a new process for MailChimp requests. The copy should be sent to Communications for editing and approval. There should be only one person making the request and one editor. The final draft can be sent to Pat, whose only responsibility is to send it out.

The new version of ProClass has been installed, but ProClass cancelled the training session to introduce it to Us.

Nanci and Deborah have worked on revising our organizational chart for the website.

- **Question:** How can we keep the website updated? Some of the information is out of date or inaccurate. Chuck pointed out that the more information we put on the website, the more likely it is to need updating. He suggested scaling it down. P&E and Communications can consider ways of simplifying it.

Curricular and Special Programs: Linda LeGendre

WinterFest has been well set up, with two session managers for each talk.

For spring, we will have Zoom courses on Thursdays and in-person classes on Fridays. Linda and Tom are working together to address some challenges with regard to finding rooms for the music and dance classes, which need wood floors and pianos for almost every session. The class titled Race and the Rise of the New Right has not yet been completely developed. LLI will have to create an alternative plan for holding courses if Bard closes us down again.

SummerFest already has a few classes confirmed.

Governance: Nanci Kryzak

Nanci said everything in her report had already been discussed. There were no questions.

Membership Development: Robert English

There will be a meeting during the week of December 27 to discuss volunteer issues. Robert is working on more social gatherings, possibly including a backstage tour of the Fisher Center. Kayla is working on a cider tasting at Greig farms in May. There may be another event at the Starr Library to work on collages.

Program Support: Carmela Gersbeck

Carmela has had a good response to her recruitment efforts for session managers, including three new people. She will start recruiting for class managers in January. She wants to get as many people trained as possible. The hybrid team will meet once the spring courses have been finalized. Testing the format will require a lot of experienced people in the classroom and online.

Planning and Evaluation: Jill Lundquist

After discussion, P&E recommends that the six standing committees be referred to as committees and any group functioning under them be called teams. We do have ad hoc committees, which do not sit under any group.

Robert B recently proposed an advertising policy, which was edited by Cathy R, as follows:

“LLI recognizes the importance of making the public aware of our organization and supporting initiatives or events that are in line with our mission statement through purchasing and publishing advertisements.

Accordingly, any request from an LLI committee to place an advertisement in any form of media, including but not limited to print or online, shall be in accordance with the following:

1. A timely written request, including the proposed format and language, shall be submitted to the Planning & Evaluation Committee for discussion and recommendation to Council for final approval.
2. Advertisements should include reference to LLI by name and use the current logo.
3. Advertisements must refer to the Lifetime Learning Institute at Bard College and include a link to the website.

A motion to approve the edited policy by Robert and seconded by Jill was approved unanimously.

Old Business

Deborah Lanser read the following policy for consideration:

ORG 04/17. The LLI Council meets on the third Monday of each month, unless that is a national holiday; in that case, the Council meets on the following day.

Council approved the policy as it stands.

Deborah then read the following policy:

ORG 12/18. Admission to LLI is by lottery with three exceptions: applicants who were presenters of full-length courses in the previous academic year, applicants who are scheduled to present a full-length course in the fall semester, and applicants who have critical skills needed to run LLI and who qualify for and are committed to a specific task or priority. Full-length courses have six or seven classes.

Council approved it as it stands.

New Business

Council then addressed the proposed rewording for Policy 10/19A.

Original:

In the Fall semester, members who withdraw prior to the first day of class may request a refund. Requests will be considered by the President on a case-by-case basis.

Suggested alternative:

In the fall semester, members may withdraw from LLI membership and request a full refund of the annual membership fee by notifying the President, in writing, by the end of the second week of classes.

Upon a motion by Robert and seconded by Jill, Council voted unanimously to accept the revised version. The question of what happens to the LLI email and parking permit granted to resigned member will need to be worked out.

Adjournment

Upon a motion by Linda Stanley and seconded by Marge, Council voted unanimously to adjourn at 11:09 a.m.

Respectfully submitted,
Deborah Lanser
Secretary