



Council Minutes
August 15, 2022
9:30 - 10:48 a.m.
Via Zoom

Council Members Present: Robert Beaury, Kayla Bell, Jerry Brockett, Felice Gelman, Carmela Gersbeck, Carol Goss, Robert English, Deborah Lanser, Linda LeGendre, John Matthews, Mary McClellan, Michael Weinstock

Council Member Absent: Jill Lundquist

Call to Order

President Robert Beaury called the meeting to order at 9:30 a.m.

Approval of Minutes

Upon a motion by Carmela and seconded by Michael, Council unanimously approved the minutes of the July 18, 2022 meeting.

Secretary's Report

Deborah reported that LLI received three pieces of mail in the preceding month: a thank you letter to Ralph Arlyck, which was returned for insufficient address; a receipt for payment of one-year's rent for our PO box; and a photocopy of the CDC vaccination card from new member Janet Adams, who didn't want to send a copy by email.

Treasurer's Report

Jerry reported a fund balance of \$47,138. Receipts from new members total \$11,025. Our income was \$58,163. There were no cash expenditures. Nine people received scholarships.

Tech Training

Carmela reviewed how to access and use the back end of ProClass. The program enables us to register people, look up reports, check vaccination status, among other functions. She encouraged Council members to explore the different fields.

Action point: Carmela will send the link to everyone on Council.

Jill, Carmela, and Susan have continued to verify members' vaccination status, and Carmela has ensured the spreadsheet is up-to-date.

ProClass has been set up for fall classes. The fall catalog will come out on August 25, with registration on September 1. Members who have not submitted proof of vaccination will not be able to register for in-person classes.

Special Events

We will not have a fall luncheon this year. Carmela can check with Chuck to see whether he wants to set up an art show. Robert said he will need some help setting up the annual meeting. Carmela will handle the tech so all he may have to do is arrange for the entertainment.

Robert I is checking the November Fisher Center schedule, to find something of interest that could tie in with a fall membership party. The tours of Hessel have been confirmed for October.

Checking Vaccination Status

As of this Council meeting vaccination status was unavailable for 15 members.

Orientation

Tours have been arranged for September 1 and 8. At Orientation on September 8, Irene will provide hospitality and a table will be set up with an alphabetical list of members. Volunteers can check vaccination status and distribute name badges and lanyards.

Contact Tracing

Michael reported that contact tracing was easy, and he strongly recommended that the program should continue for members who are attending in-person classes.

Tech

Carmela will not discuss setting up an LLI email address at Orientation, since Council members or members of a committee are the only people who need one. Carmela will help anyone who needs access to the back end of ProClass. Council members should all have access to the shared drive.

Active Shooter Training

Training will be available for class managers but not the general membership. Managers should know to call Bard security and 911 in the event of an emergency. Carmela and Robert B have asked to have their numbers included on Bard's security tree, but they have not yet received a response.

Invitation to Attend OLLI's Indigenous Peoples' Program

OLLI Berkshire has invited Bard LLI members to attend their Indigenous Peoples' class at no cost. Council discussed sending the invitation to our members, but decided against doing so since it violates our existing policy:

PROG 02/20 LLI will publicize only events directly related to LLI or Bard. LLI will not advertise other events or organizations, including those sponsored by members or presenters. Death notices of LLI members will be briefly mentioned in the newsletter under the heading "In Memoriam," with links to the member's obituary if available.

DEI members are aware of the OLLI program and are free to spread the word about it. Knowledge about it will help us develop our own program.

Policies for Review

Council briefly reviewed the following two policies in the context of the OLLI Berkshire invitation, but did not recommended any changes to them:

ORG 12/21 LLI recognizes the importance of making the public aware of our organization and supporting initiatives or events that are in line with our mission statement through purchasing and publishing advertisements.

Accordingly, any request from an LLI committee to place an advertisement in any form of media, including but not limited to print or online, shall be in accordance with the following:

1. A timely written request, including the proposed format and language, shall be submitted to the Planning & Evaluation Committee for discussion and recommendation to Council for final approval.
2. Advertisements should include reference to LLI by name and use the current logo.
3. Advertisements must refer to the Lifetime Learning Institute at Bard College and include a link to the website.

PROG 05/19 Video and/or audio recording must be approved by the Council and the Presenter. Requests must include the reasons for recording, and any copyrighted material must be used in accordance with the copyright policy of Bard College. Any approved photography, video, or audio recording must be done as unobtrusively as possible.

Working with Local LLIs

There will be a meeting of regional LLIs in September, which Robert B asked to attend. Both Mary and Felice were interested in learning about what is discussed at that meeting. Felice added that there is a lot to consider, including the benefits to our membership and how this would affect presenters.

Action point: Felice will develop a list of issues that are important to discuss.

Joint Classes

Council discussed the possible benefits and issues with holding joint classes with other LLIs. This would provide access to a wide variety of classes. However, webinars do not provide the intimacy or opportunity for discussion that LLI members appreciate.

Suggestion: Promote such classes as a special event.

Suggestion: Focus on creating a registry of presenters now.
Curriculum will continue to discuss the advantages and disadvantages of holding joint classes.

Bard Bus

LLI members can use the Bard bus as long as they have an LLI ID. Robert I will double-check with Stacey Adams.

Adjournment

Upon a motion by Carmela and seconded by Carol, the meeting was adjourned at 10:48 a.m.

Respectfully submitted,

Deborah Lanser

Secretary