



Council Minutes  
August 21, 2023  
9:30am - 10:27am  
Via Zoom

**Council & Committee Members Present:**

Robert Beaury, Jerry Brockett, Lynda Christensen, Carmela Gersbeck, Carol Goss, Robert English, Mary McClellan, Susan Simon, Michael Weinstock, Eleanor Wieder

**Visitor:** Kathie (Rocky) Beinkafner

**Council & Committee Members Absent:** Kayla Bell, Linda LeGendre

**Call to Order**

President Robert Beaury called the meeting to order at 9:30 am

**Approval of Minutes:** Motion to approve the minutes, Council Meeting July 17, 2023 by Robert, seconded by Eleanor, unanimously approved

**Secretary Correspondence**

Susan reported:

- There is no new correspondence to report

**Treasurer's Report**

Jerry reported:

- July report not yet generated, June report submitted
- Concern about Bard's reporting of our receipts  
When questioned they "hunted" for July & August, there is uncertainty how they are accounting for LLI finances
- LLI has 347 memberships - Bard has 320 accounted for which equates to approx. \$4,800 "missing"
- Not informing LLI treasurer about changes made to previous reports
- Robert & Jerry want to schedule a meeting with the Bard Accounting Supervisor

**Tech Training**

Carmela reported:

- Nothing requested for today
- \*\*\*Sign up for the Bard Google training classes!!\*\*\*

## Business

### Orientation 9/7 - Bob reported:

- All set & organized for the 9/7/2023 New Member Orientation w/volunteers lined up
  - Mail Chimp invitation sent & Bob will check on the registration #'s (39 new members + LLI Council + Presenters + Mentors & Mentees)
  - \*\*\*Council members should attend the orientation\*\*\*
- First day on campus is 9/15
  - There will be a table at Olin
  - New member badges - about 10 more need to be picked up
  - Renewed members badges reprinted w/pink stickers and will be available if anyone needs a "new" badge

### ProClass Registrations - Carmela reported:

- She has 2 people helping her and is still training new people about the process
- There is a new version of ProClass
  - Class managers will now be registered in advance to their assigned courses
  - Producers: email Carmela if you want to be registered in advance to attend a class you are producing

### DEI/Social Justice Team - Eleanor reported:

#### Meetings/Zoom Link:

- Contact person to be determined - next team meeting is September 7th and a contact person will be chosen
- LLI Members can request to attend the DEI meetings although meetings are not "regularly" scheduled at this time

### PO Box revisited - Susan reported:

- Opinion: PO Box renewal is unnecessary: 1 piece of mail rec'd in 2 months (The DC Office of the Aging Events flyer, which is available electronically)
- Mail can be forwarded at no cost - currently, it will be forwarded to the secretary
- It will be requested to have the PO Box info taken off the LLI home page with a note to contact Susan Simon if they need to mail something

### Covid Contact Tracing - Michael reported:

- Currently, there is no contact tracing
  - There is a new species of covid, duration & symptoms are mild
  - RSV virus, mostly small children
  - The amount of other infectious virus' is huge
- Our website does state that we follow Bard's policy
- Class managers will continue to make a class announcement that do not attend in-person class unless you are well - A "script" may be developed for this notification
- It is OK for class instructors to request their students wear masks - this is part of ProClass registration info

## Policies for Review

**FIN 11/20.** LLI at Bard is immensely grateful to Bard College for its generous support. LLI, in turn, donates generously to the college, while maintaining fiscal responsibility for our organization. The LLI Finance Committee initiates the proposals for donations each year, in consultation with Bard administration, and makes recommendations to LLI Council for approval.

Council members feel no changes are necessary

**PROG 01/13-A.** Presenters may promote to their class members. Presenters may provide, to those attending their classes, a list of their upcoming scheduled events, shows, etc. Additionally, class members may sign up to be placed on the presenter's list to receive emails regarding events, shows, etc.

Council members discussed, would like to review the actual class list policy (Susan will research & provide for next meeting), will be reviewed in September

## Auditing Bard College Classes

Michael discussed: For people aged 65+, OK to do so with presenters permission

The cost is \$96 per class + \$175 applications fee - the application is on the Bard website

- Is there anything in writing? Is there an actual policy?
- Eleanor & Kathy will check on the process and we will review next month

## Room Assignments

- Need to look at room requirements before scheduling the time of the class

## Indigenous Peoples Day - October 9th

Robert reported:

- The event is in the process of being planned
- Considering a buffet w/sit down tables, limit to 100

## **Adjournment**

Robert adjourned the meeting at 10:27am

Respectfully submitted,

Susan Simon

Secretary