



Council Minutes  
April 15, 2024  
9:30am - 10:39am  
Via Zoom

**Council & Committee Members Present:**

Robert Beaury, Jerry Brockett, Lynda Christensen, Carmela Gersbeck, Carol Goss, Mary McClellan, Cathy Reinis, Susan Simon, Eleanor Wieder

Guests: Karen Kane, Jill Lundquist

**Council & Committee Members Members Absent:** Kayla Bell, Robert Inghish, Michael Weinstock

**Call to Order**

President Robert Beaury called the meeting to order at 9:30 am

**Approval of Minutes:** Motion to approve the minutes, Council Meeting March 18, 2024 by Carmela, seconded by Eleanor, all in favor

**Secretary Correspondence**

Susan reported:

- no postal mail received

**Tech Training**

Carmela reported:

- Presented a screen shot of current options on membership form, Carmela recommends that certain items on the form (such as skills) are required to be completed - Council agrees. Carmela will send out draft version of form prior to registration dates

**Treasurer's Report**

Jerry reported:

- March bill payment activity higher in dollars than 2023 - some bills came in early
- Preliminary budget FYE 6/30/25 - as discussed at March Council Meeting, proposed tuition increase of \$25 which will be donated back to Bard

Motion to approve preliminary budget by Mary, seconded by Carol, all in favor

### **Spring Semester (Update)**

Mary reported:

- 2 more weeks of classes left to go
- Concern about instructors changing the dates and the number of classes
- Designed a (short) description of presenter's responsibilities, which will be reviewed by the Curriculum Committee

### **Summerfest Fee**

- \$25 per course for non-members

Motion to approve Summerfest non-member fee by Lynda, seconded by Susan, all in favor

### **Summerfest (Update)**

Mary reported:

- Summerfest will have 3 periods, in-person classes, 11 classes in total (10 regular and 1 off-Friday class)
- There will be no Zoom classes
- Declined to offer a Kayak Safety course due to potential hazards

### **Fall Semester Dates**

Mary reported:

- Looking at starting the semester on 9/13/24 but certain Bard campus events are making the class dates a challenge
- There are conferences on 10/18 and 11/1 eliminating classroom access
- Meeting with Craig Jude this week to discuss, possibly start semester on 9/6
- Jill inquired when could we/would we do our Orientation Luncheon?

### **Annual Survey**

Mary reported:

- The Annual Survey is being sent out on 5/12 with a full week for responses (to 5/19)

### **Long Range Planning Committee**

Eleanor reported:

- The Committee would like to meet with Council Members who haven't been to a LRP meeting
- Will be added to the 6/17 Council Meeting agenda to select a date

### **Chronic no-shows**

Carmela & Robert reported:

- Discussion about participants who sign up for a class and then don't attend nor respond to emails about continuing the class
- We need to adopt a policy in preparation for the Fall Semester

### **Chronic no-shows (continued)**

- Suggested:
  - > Drop a participant from the class if they are a no show/no communication in the first 2 sessions
  - > If a participant is an uncommunicated no show for Class #1, they should be called that evening or by the next day
- We need a short and concise policy that would be included in the catalog
- Discussed if it should only apply to small classes - no, it should apply to all classes
- Participant would need to be officially notified that they have been dropped from the class
- Although we have until the fall semester to do this, we do need to create a policy
- Concern that it could create "ill will"
- Carmela volunteered to draft a policy, Mary requested it be no more than 2 sentences

### **New MailChimp Team (in progress)**

- Carmela is organizing the team who will be looking at changing up things w/the system just "a little bit"
- Should be in place by next month

### **Social Events (Update)**

- Hessel exhibition Wednesday May 22, 1pm..
- Robert Post summer picnic set for Wednesday July 24, 5-7 pm.
- Orientation and welcome back luncheon, TBD
  
- Annual meeting (May 16th, a Thursday)
  - Olin Hall (reserved, 8:30 - 12:30)
  - Refreshments (To be ordered)
  - Music (Latin Rhythms (thank you Joan Tower!), time to be set)
  - MailChimp (invitation, links and registration, date to send on 5/7
  
- Business meeting following music
  - Vote to approve annual meeting minutes from May 12, 2023 (RB)
  - Elections and thank you to departing Council member and introduction of new Council member (MM)
  - Presentation and Request for Member Approval of Tentative Budget FYE 6/30/2025, (JB)
  - State of the Organization (RB)
  - Any items that Chairs have presented that are especially proud of that deserves recognition

**Policies for Review:**

**ORG 03/19-A** The LLI Council will determine membership cap annually in April. \*\*Reviewed in January '23

- Upon review, it is decided there is not a need to make any changes

**ORG 2/22A** In the event of bad weather, LLI follows decisions made by the Red Hook Central School District. When RHCS D cancel s classes: LLI will also cancel its classes and all other programs. When RHCS D delays the start of classes: 1) LLI first-period classes will be canceled; 2) second-period classes will begin, as usual, at 10:10 a.m.; 3) LLI WinterFest programs will be held as usual. For information: RHCS D: [redhookcentralschools.org](http://redhookcentralschools.org) or [cancellations.com](http://cancellations.com), or call: 845 758-2241. All Zoom classes will be held as scheduled, regardless of school closures. \*\*Reviewed in January '23

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**Reports on File:**

Vice Presidents' reports	Mary McClellan VP1
Curriculum	Mary McCellan
<i>Governance - Finance</i>	
Membership Development	Robert English
Program Support	Carmela Gersbeck
CCE Liaison Report	Jill Lundquist
<i>LRP/ Planning and Evaluation</i>	Eleanor Wieder
DEI/Social Justice Team	Laura Brown and Barbara Danish
Communications Team	

**Adjournment**

Motion to adjourn meeting by Mary, seconded by Carol - all in favor  
Robert adjourned the meeting at 10:39am

\*\*There is no Council Meeting in May  
Next LLI Council Meeting: June 17, 2024 @ 9:30am/Zoom

Submitted by,  
Susan Simon, Secretary