



Council Minutes
February 20, 2024
9:30am - 10:44am
Via Zoom

Council & Committee Members Present:

Robert Beaury, Kayla Bell, Jerry Brockett, Lynda Christensen, Carmela Gersbeck, Carol Goss, Robert English, Mary McClellan, Susan Simon, Eleanor Wieder
Guests: Laura Brown, Barbara Danish, Karen Kane, Jill Lundquist

Council & Committee Members Members Absent: Cathy Reinis, Michael Weinstock

Call to Order

President Robert Beaury called the meeting to order at 9:30 am

Approval of Minutes: Motion to approve the minutes, Council Meeting January 16, 2024 by Carmela, seconded by Carol, all in favor

Secretary Correspondence

Susan reported:

- no postal mail received

Treasurer's Report

Jerry reported:

- Reconciled income & expenses from December, 2023

Tech Training

Carmela reported:

- Class registration links will be posted for upcoming trainings
- In the process of training new people for registration support

Budget Season

Robert B reported:

- Discussion about Budget Workshop - Scheduled for February 28, 2024 @ 1pm (EST) via Zoom
- The preliminary budget will be presented to Council in March in preparation for Council discussion & approval vote in April. Membership vote will take place May 16, 2024

Nominations and Elections

Mary reported:

- Bios in March Newsletter
- Karen Kane nominated as Treasurer, all others terms ending are running again
- Voting via Survey Monkey March 10-17

Spring Semester (Update)

Mary reported:

- Everything is in shape
- All spaces are secured/confirmed/extended to 5/3
- Carmela, Mary, & Robert B will do room inspections/tech check before 3/12
- Nametags will be mailed if requested

Annual Survey

Mary reported:

- Over 50% response to 2023 LLI survey
- She has been working with Michael Conte at Marist Poll re: Survey tips
- We really should be using Survey Monkey (not Mail Chimp)
- Less focus on demographics, concentrate more on programming - a deeper dive into what's working and what isn't
- Shorten the time period allocated for survey response, perhaps change the time frame to one week, May 12-19

Presenter List

Robert B

- Should we put together a list of presenter and share with other LLI's?
- Council discussion: Basically agree it's too much to handle (and who would handle it?), easier to just refer a presenter from other LLI's, we have no problem getting speakers
- Council agrees we do not need to create a "formal" list for sharing at this time

Sr to Sr Tea confirmed for April 5, 2024, 4pm @ RKC

Annual Meeting confirmed for May 16, 2024 @ Olin Hall, reserved 8:30am-12:30pm
Considering a guest speaker or music performance

Policies for Adoption and Review

NEW:ORG: 2/24 – Spring 2024 COVID Vaccination Policy

LLI's policy regarding COVID-19 is aligned with Bard's policy. We require that all members, presenters, and guests be fully vaccinated, with at least one booster. Our plan is to continue with the "mask-friendly" policy that Bard follows as well. Anyone who wants to wear a mask on campus is welcome to do so, and **presenters can set a mask policy in their own classrooms. It is important for members to remember to carry a mask with them in case they need one.**

Moreover, out of consideration of others, we ask that no one attend class or any other LLI event if they are feeling unwell, including dealing with a persistent cough, or the sniffles, or other easily communicable viruses.

Members will not be able to register on ProClass for any in-person class or event until they have presented proof of vaccination, including at least one booster.

Vaccinations are not required for classes presented on Zoom. If you have not already done so, please email your proof of vaccination, including at least one booster, to registration@lli.bard.edu. You may email a photo or screenshot of either your CDC COVID-19 vaccination card or the digital NYS Excelsior Pass. **Members are required to wear their lanyards with the pink sticker proof of vaccination affixed, at all times** while on Bard's campus or at an LLI event off campus.

- Motion to approve ORG: 2/24, Carmela, seconded by Linda, All in favor

For Review:

FIN 11/22A. LLI Council establishes need-based scholarships to LLI members for partial or full coverage of annual membership fees. The amount of said scholarships shall be determined annually by Council based on the recommendation of the Finance committee. New and renewing members who wish to apply for said scholarships shall petition the Council President, in writing. The President shall be authorized and empowered to award such scholarships, at his or her discretion, and the payment of such scholarship shall be made directly to LLI on behalf of the member(s). (*Was FIN 4/21, revised to FIN 11/22A in November '22*)

- Upon review, it is decided there is not a need to make any changes

ORG 12/21. LLI recognizes the importance of making the public aware of our organization and supporting initiatives or events that are in line with our mission statement through purchasing and publishing advertisements.

Accordingly, any request from an LLI committee to place an advertisement in any form of media, including but not limited to print or online, shall be in accordance with the following:

1. A timely written request, including the proposed format and language, shall be submitted to the Planning & Evaluation Committee for discussion and recommendation to Council for final approval.
2. Advertisements should include reference to LLI by name and use the current logo.
3. Advertisements must refer to the Lifetime Learning Institute at Bard College and include a link to the website. ***Reviewed in August '22*

Discussed since the Planning & Evaluation Committee is no longer meeting on a regular basis, all requests will now go directly to Council - Robert will send out the revision stating that requests be submitted to Council for approval and a vote to approve this revision will take place via email

Reports on File:

Vice Presidents' reports	Carol Goss VP2/ Mary McClellan VP1
Curriculum	Mary McCellan
<i>Governance - Finance</i>	
Membership Development	Robert English
Program Support	Carmela Gersbeck
<i>LRP/ Planning and Evaluation</i>	Eleanor Wieder
DEI/Social Justice Team	Laura Brown and Barbara Danish
Communications Team	Cathy Reinis

Adjournment

Motion to adjourn meeting by Susan, seconded by Mary - all in favor
Robert adjourned the meeting at 10:44am

Next LLI Council Meeting: March 18, 2024 @ 9:30am/Zoom

Submitted by,
Susan Simon, Secretary