



Council Minutes  
September 16, 2024  
9:30am - 10:38am  
Via Zoom

**Council & Committee Members Present:**

Robert Beury, Kayla Bell, Lynda Christensen, Carmela Gersbeck, Carol Goss, Robert English, Karen Kane, Mary McClellan, Susan Simon

Guests: Deborah Lanser, Jill Lundquist

**Council & Committee Members Absent:** Cathy Reinis, Michael Weinstock, Eleanor Wieder

**Call to Order**

President Robert Beury called the meeting to order at 9:30 am

**Approval of Minutes:** Motion to approve the minutes, Council Meeting August 19, 2024 by Lynda, seconded by Carol, all in favor

**Secretary Correspondence**

Susan reported:

- no postal mail received, forwarded emails to Robert & Carmela

**Treasurer's Report**

Karen reported:

- All income up to date, expenses will be updated
- Meeting w/Pat Johnson w/o 9/23 to review upcoming donations to Bard

**Tech Training**

Carmela reported:

- 3 new AV Team members

## Business

Mary reported:

- Fall Semester Update
  - Complication regarding enough seat/chairs, there are classes with 40+ participants - now knows who to go to to get enough chairs
    - ❖ Complication regarding enough seat/chairs, there are classes with 40+ participants - now knows who to go to to get enough chairs
- WinterFest – four weeks starting on 1/18/25 - on LLI calendar
- Spring semester – seven weeks straight, 3/7 - 4/18/25 w/no break

Carol reported:

- Workflow documents
  - ❖ They have been difficult for users to get into the files. Carol will send out a letter asking us to review the old workflow docs and make any appropriate changes or revisions and will create a new folder “2024-25” for the revised documents.
  - ❖ Carmela will try to organize & clean-up the “old stuff” and create an archive folder

Robert I. reported:

- Orientation 8/20 and 8/27/24 feedback
  - ❖ Very pleased with the events - the campus tours and luncheons really worked and it's a great “formula” for moving forward. Attendees got to know new members and current Council members
  - ❖ New members badges were distributed, although some people already lost their badge. Robert I. will email them a copy of their badge
  - ❖ Over 100 people have viewed the orientation video created by Jeff
- Welcome Back Luncheon (Update)
  - ❖ “Sold out” in 1 day!
  - ❖ Wait list of 9 people and they usually get in
- Holiday Party, Blithewood, December 5,
  - ❖ Plan all set up and will see if we can have more than 100 people
- P&E 25th Anniversary Celebration (update)
  - ❖ We got the Spiegeltent for the event!
  - ❖ Will be on July 23 or July 30, 2025 - To be determined
  - ❖ This is the event that Bard staff will be invited to, P&E committee is compiling list

**A - Existing Policies for Review**

- **FIN 11/20** - Proposed revised policy to replace FIN 11/20:

**FIN 11/20A.** LLI at Bard is immensely grateful to Bard College for its generous support. LLI, in turn, donates generously to the college, while maintaining fiscal responsibility for our organization. Council will hold an annual budget workshop and initiate the proposals for donations each year in consultation with Bard administration. Council will vote on the preliminary budget, including the proposed donations, and the budget will be presented to the membership for their vote in May each year.

Motion to approve revised policy: Carmela, 2nd: Mary, 100% in favor  
Policy manual updated

- **ORG 12/21A**  
Discussed that it will be rewritten so there is one policy in place for public advertising and mail chimp notices to LLI members. Tabled  
until October Council meeting

- **ORG 12/12**  
Discussed the pros and cons of this policy and some solutions (such as splitting the list of current members who have not renewed, perhaps a week before the due date and the members-at-large can call them to check in & remind / also can be “reminded” at SummerFest Classes)  
Rescheduled for rewrite & review at April, 2025 Council meeting

**Reports on File:**

Vice Presidents’ reports	Carol Goss and Mary McClellen
Curriculum Committee	Mary McClellen
Governance - Finance	N/A
Membership Development	Robert English
Program Support	Carmela Gerbeck
CCE Liaison Report	Jill Lundquist
DEI/Social Justice Team	No report
Communications Team	No report

**Adjournment**

Motion to adjourn meeting by Susan, seconded by Carmela & Lynda - all in favor  
Robert adjourned the meeting at 10:38am

Next LLI Council Meeting: October 21, 2024 @ 9:30am/Zoom

Submitted by,  
Susan Simon, Secretary