



Council Minutes
July 20, 2026
9:30am - 10:20am
Via Zoom

Council & Committee Members Present:

Carmela Gersbeck, Alan Katz, Jill Lundquist, Mary McClellan, Grace McKay,
Chuck Mishaan, Susan Simon, L. Walker, Eleanor Wieder, Marc Wieder
Guests: Nancy Horne, Cathy Reinis

Council & Committee Members Absent: All present

Call to Order

President Alan Katz called the meeting to order at 9:30 am

Approval of Minutes Annual Meeting, May 28, 2026: Motion to approve the minutes, Annual Meeting May 28, 2026 by Mary, seconded by Jill, All in favor

Approval of Minutes Council Meeting, June 15, 2026: Motion to approve the minutes, Council Meeting June 15, 2026 by Carmela, seconded by Eleanor, All in favor

Secretary Correspondence (not distributed)

Susan reported:

- No postal mail received, all emails received will continue to be forwarded as appropriate

Treasurer's Report

Marc posted report & reported:

- Bard is a bit behind with our finance report but will have it next month
- Karen will update June report by next month to close the fiscal year

Tech Training

Carmela reported:

- Training Collin to handle ProClass & emails, a new member to handle visuals & a new member on class management support
- Will find someone to present Tutorials, especially for using Google Docs

Business

Alan

- Welcome new Council members: Alan, Carmela and Marc

Mary

- Fall Semester (Update)
 - Completed the review of all course proposals, many to do in a short amount of time, and sent info to catalog committee
 - Fall semester will run 6 weeks, 9/10-10/16
 - 6 week semester will probably be the norm going forward

Lyn

- Membership Development Chair
 - Lynn will be stepping down as chair, although she will remain on the team
 - Robert English will be taking over a Chair
- Motion to have Robert English as Membership Development Chair by Jill, seconded by Eleanor, All in favor

Alan

- Committee/Bard Liaison Chairs
- Motion for the Approval of existing Committee Chairs: Mary: Curriculum, Carmela: Program Support, Jill: CCE Bard Liaison by Grace, seconded by Eleanor, All in favor
- Bard Copyright Policy Update
 - We want every presenter to sign the policy, to date 4 more presenters need to sign
 - We abide by the rules of Bard College & Alan will compose a letter explaining the rules and the reasons for signing the policy for future presenters.
- Succession Planning/Volunteer Recruitment
 - Discussed what's up for our future, what areas need help and more people stepping up to do so
 - We need "job descriptions" Although they do exist they need updating, listing the job functions, work flow, & specifics
 - Grace will send out the documents for updating & manage the revisions
 - Council & Committee members, please talk to people who may be interested in futures terms

Lyn

- Cycling Special Interest Group
 - Membership Committee is putting the details together, will be similar to our Bocce & Pickleball Groups
 - Barbara (former Cycle Class instructor) will be a co-organizer
 - Currently scheduling 8 rides for our community in May and October
 - Looking for a co-organizer to handle June & September
- Will have to sign waivers & Alan will find out if an insurance certificate is also needed

Alan

- August and September Meetings
 - Since many Council Members will be away/traveling In August, adjusted next meeting date to Monday, August 3rd at 9am
 - Holiday on scheduled September meeting date, so that has been changed to Tuesday, September 22nd at 9am
- Carmela will change the dates on the LLI website and have it mentioned in the August Newsletter too.
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Policies For Review

Susan

ORG 2/22B. Bard LLI uses Google Workspace for Education for all committees and team communications and records. G Suite tools allow collaboration and coordination among and between committees and teams.

G Suite includes Shared Drives with appropriate permissions, Google Docs, Google Sheets, Google Slides, and other G Suite applications.

Reference documents, training, and coaching are provided to all members who need to access G Suite files. **Reviewed in February '25

- No changes

ORG 10/23. Members and guests are expected to follow LLI's policies. If a member or guest fails to follow any of these policies and upon a written complaint delivered to the President, the President shall give notice of the complaint to the member or guest and Council. As soon as practicable, Council shall discuss the complaint and decide on the appropriate course of action, which within Council's sole discretion, by majority vote, may include a written warning, a suspension of a member's participation in any committee or team or the prohibition of a member's or guest's opportunity to present, or termination of membership. The President shall notify the member or guest of the decision of Council. **Reviewed in January '25

- Since this policy is very similar to ORG 4/23, Alan & Marc will review them and possibly merge into one policy for presentation & discussion at our August meeting

Reports on File:

Vice Presidents' reports	Carmela Gersbeck VP1 and Grace McKay VP2
Treasurer's Report	Marc Wieder
Curriculum Committee	Mary McClellan
Membership Development	L Walker
Program Support	Carmela Gersbeck
CCE Liaison Report	Jill Lundquist
Civic Engagement Team	
Communications Team	
Mentoring Team	Grace McKay

Adjournment

Motion to adjourn meeting by Carmela, seconded by Grace, all in favor
Alan adjourned the meeting at 10:20am

Next LLI Council Meeting: Monday, August 3, 2026 @ 9:00am/Zoom

Submitted by,
Susan Simon, Secretary